

Instructions for online filing of Registration by Foreigners

A foreigner can apply online from the website <http://indianvisaonline.gov.in/frro/> for availing of visa services in the office of FRRO, Delhi. The following process shall be followed:

- i. Applicant shall select the Online Registration option from the main menu. As the option will be selected, the online application form will be displayed automatically.
- ii. Applicant is required to fill the online registration form and schedule his/ her appointment in the FRRO before his/ her visit. Once the application form is filled and submitted, a unique Registration number is generated by the system.
- iii. The applicant is advised to keep the Registration number as the same number can be further used for any further modifications in the details submitted online and during his/her visit at the FRRO.
- iv. Once the appointment is scheduled successfully, a Pdf. File (filled application) shall be generated by the system. Applicant is required to take the print out of the application and the requisite supporting documents for interview at the registration office.

Procedure for Online Application for Foreigner registration

- i. Applicants are requested to go through the regulations and instructions mentioned above in order to ascertain their eligibility and procedures involved in the process.
- ii. Applicants who are required to register at FRRO shall have to fill their application online using the web based online application submission system. Applicants, who have not filed online applications previously before coming to FRRO, shall be allowed to fill the online application form at the FRRO. The officials present at the FRRO shall facilitate and assist either to fill at the convenience of applicant or assist them at the FRRO. Applicants who have not taken prior appointment shall also be allowed to register at the FRRO.
- iii. Applicants may access the facility of online registration at the FRRO from the abovementioned website. The applicant has to select the option of online registration from the main menu. As soon as the applicant clicks the option of Online Registration, the application form shall be displayed automatically wherein the applicant shall fill the details like::
 - Personal Details
 - Nationality (both present and previous)
 - Persons accompanying the applicant

- Contact address and number in India
 - Passport and visa details etc.
 - Contact person in case of any emergency
- iv. After filling the online form completely, the applicant shall submit the application form and move to the next page from the option given in the form for scheduling the appointment at the concerned FRRO.
- v. As soon as the application form is filled and appointment is scheduled by the applicant, a unique application Id is generated which can be used by the applicant during his visit to the concerned FRRO on the scheduled date. A Pdf. file of application form will be generated by the system after the submission of form to the FRRO. Applicants are requested to take the print of the pdf file.
- vi. On the scheduled date, the applicant shall visit the FRRO/ FRO to meet registration officials along with the print of the pdf file and the requisite supporting documents. Applicant shall have to produce the supporting documents to the FRRO/ FRO officer to verify with the data already available in the case file
- vii. Once the registration is approved then the applicant shall be provided a Registration booklet as a registration proof by the registration official.

P.S.: Other than Pakistan Nationals, all the applicants are eligible for scheduling the appointment. Pakistan nationals shall have to register with the Police station within 24 hours of arrival in India.